

## **PEDS**

### **Job Announcement: Pedestrian Safety Program Manager**

#### **ABOUT PEDS**

PEDS is a non-profit organization dedicated to making communities in metro Atlanta safe and accessible for all pedestrians. We educate drivers about pedestrian rights, collaborate with police officers to facilitate increased traffic enforcement, and work with planners, transportation engineers, and others to promote funding, building, and maintaining safe sidewalks and street crossings. Founded in 1996, PEDS is one of the nation's most respected and effective advocates for pedestrian-friendly policy change.

#### **JOB FUNCTION**

The Pedestrian Safety Program Manager will educate transportation and law enforcement professionals, the media, and the general public about pedestrian safety problems and solutions by organizing and participating in meetings, workshops and media-generating events.

Responsibilities include:

- Developing, distributing, and presenting educational materials such as PowerPoint presentations, flyers, and videos on pedestrian safety issues;
- Engaging police officers in pedestrian safety enforcement activities;
- Organizing workshops for transportation and law enforcement professionals;
- Coordinating neighborhood outreach and volunteer activities aimed at promoting pedestrian-friendly behavior and policy changes;
- Maintaining and updating PEDS' website content regularly with blog posts, news links, interactive elements and events;
- Working with government agencies and the community to identify and eliminate pedestrian hazards;
- Performing other duties related to the core work of PEDS as assigned.

#### **EXPERIENCE**

At least two years experience working with external partners, such as government agencies, the media and neighborhood associations. Experience managing special events or workshops required. Experience working collaboratively and managing multiple projects simultaneously required. Experience maintaining websites and fluency with social media desirable. Experience with advocacy and community level interventions desirable.

#### **EDUCATION**

Bachelor's degree from an accredited college or university. Master's degree in Public Health, Public Administration or Education a plus.

#### **QUALIFICATIONS**

Must be energetic, outgoing and personable, with outstanding writing and public speaking skills and a confident and engaging presentation style. Must be self-directed, with strong personal initiative, ability to meet deadlines, flexibility, multi-tasking skills, and ability to adapt quickly to a changing environment. Must be computer savvy, including MS Office Suite, databases and the Internet. Must be willing to be a change agent and passionate about promoting walkability, pedestrian safety, transportation choices, and healthy communities. Familiarity with metro Atlanta transportation, pedestrian-friendly street design and sustainability issues desirable. Ability to speak Spanish a plus.

**HOURS & SALARY**

Full time, with salary range of \$33,000 - \$36,000 commensurate with experience and qualifications.

FLSA Status: Exempt.

**TO APPLY**

Send cover letter and resume to: [jobs@peds.org](mailto:jobs@peds.org).

Applications will be accepted until February 6, 2012.

**CONTACT**

Sally Flocks, President and CEO

PEDS

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